**R5\_Report Endorsement Form**

*(The project should be endorsed by the head or other senior administrators of the institution with responsibility for overseeing the proposed project. Should you have any concerns on the endorsement, please consult the individual responsible for your region.)*

To: Dr. Angela Wai Ching Wong

Vice President for Programs

United Board for Christian Higher Education in Asia

Dear Dr. Wong,

[Name of Institution] would like to submit the report (s) in both narrative and financial form for the project(s) titled:

1. [Proposal Title 1]; and
2. [Proposal Title 2]  
   …..

Yours sincerely,

Signature:

Name:

Position:

Date: