



United Board Faculty Scholarship Program 2021 – 2022 Program Guidelines

Introduction

The United Board Faculty Scholarship Program aims at helping colleges and universities in the United Board network by supporting junior faculty to pursue postgraduate degree studies at the master’s or doctoral level. Over the last two decades, hundreds of young faculty scholars have benefited from the program. More information can be found at: <https://unitedboard.org/programs/faculty-development/faculty-scholarship-program/>

Given the growing need for high quality teaching, the United Board has expanded the current scholarship program.

Study-Abroad Scholarship

The United Board provides up to US\$12,000 of Study-Abroad Scholarship assistance per scholar per year for full-time degree programs, taught in English, within the Asia-Pacific region but located outside of one’s home country.

Scholarship applicants may apply for admission to institutions in the United Board network, or other institutions which are recognized by the national government or regulating body in the respective countries. Scholarship applicants are expected to research thoroughly the potential host institution’s academic programs to ensure that their chosen program and/or institution fulfills their needs and that of their home institutions.

Scholarship Coverage

The annual scholarship of up to US\$12,000 generally covers tuition, room and board, medical insurance and a modest monthly allowance. Many host universities share costs with the United Board to signify their partnership through full or partial tuition waiver. If the required annual budget prepared by the host institution exceeds the maximum scholarship grant from the United Board, the scholars would need to secure additional funding from themselves, their home institutions, or other sources. This cost-sharing signifies their partnership with the United Board.

Scholars may request one-time additional support of up to US\$800 for field research and/or up to US\$500 for conference attendance related to their doctoral dissertation. Scholars must make their request while applying for their scholarship renewal if and when the host institution or the conference organizer does not provide any coverage for these purposes. The request must be endorsed by the scholar's supervisor/advisor.

The United Board Faculty Scholarship Program does not support expenses for spouses or family members.

Length and Renewal of Scholarship

The length of the scholarship is based on the actual length of the full-time academic program. The expected maximum length is two years for master's level and four years for doctoral level.

Scholars with satisfactory progress in their programs may request scholarship renewal by submitting to the United Board complete scholarship renewal documents, including the latest transcript and their advisor's report on their academic progress.

Transfer of Scholarship Funds

The United Board will transfer scholarship funds to the host universities. The United Board staff will work with the designated contact persons and responsible units of the host universities on this matter.

Attendance in Whole Person Education Training

Faculty Scholars of the United Board are expected to attend the United Board's Whole Person Education Academy (WPEA) or Whole Person Education training in their respective home countries or regions some time during or after their studies. This is to ensure that in addition to their studies in their respective disciplines, they also get an orientation to whole person education. The WPEA or WPE Training is a professional development program for faculty members in the art and science of teaching and also serves as a platform for networking across disciplines, institutions and countries.

Eligibility

The Faculty Scholarship Program is open to candidates from all academic disciplines. Each institution can recommend up to **THREE** candidates for the scholarship every year.

Applicants should:

- be currently employed full-time at an eligible college or university in the United Board network (please see the list on page 6-8);
- have a record of academic excellence, and show evidence of outstanding potential for professional advancement in teaching;
- have at least 15 or more years of service before retirement at the home institutions;
- be committed to a return service as required by their home institutions after completion of the degree;
- have at least 2-3 years of teaching experience and service at their home institutions; and
- be proficient in English (TOEFL/IELTS/GRE results may be required by some host institutions, and candidates must have their scores ready by the time of application).

Application Procedure

Prospective applicants, also called candidates, should first apply to the desired host institutions to seek admission. Candidates should start this process at least six months in advance before the admissions deadline. Candidates who are unsure about the programs and host institutions may consult with the United Board program staff for guidance, as early as possible. The United Board may suggest some degree programs and/or host institutions to the candidates based on their academic interests and the needs of their home institutions.

The scholarship application to the United Board should be received by **November 30, 2020**. Shortlisted candidates may be invited for a video interview to assess their English level, their experience in teaching or administration, and their general readiness for advanced academic study.

A copy of the admissions offer or acceptance letter should be submitted to the United Board no later than April 30, 2021. Only applicants who are offered successful admission by a host university and with sufficient funding will be considered.

*Important Notes

Candidates planning to apply to universities in Hong Kong, Macau, Singapore, Australia or New Zealand should research on the list of faculty at their desired institutions and consult with them on their potential dissertation supervisors. Many academic programs would require a research proposal for review, so candidates should prepare for this in advance.

Application Timeline

Estimated Dates	
June – November, 2020	Candidates apply to desired host institutions before submitting their scholarship application to the United Board; candidates are welcome to consult with the United Board on the degree programs and/or institution options;
November 30, 2020	United Board Faculty Scholarship Program deadline
December 1, 2020 onwards	United Board’s review and selection processes
February 15, 2021	Evaluation by the United Board and potential referral to additional host universities
April 30, 2021	Deadline for submission of the admissions offer letter from the host institution of the candidate’s choice
July 2021	Announcement and wire transfer of scholarships

Application Requirements

It is strongly recommended that candidates fill out the online application and email all the supporting documents in electronic format. Alternatively, they can opt for the Word application, which is downloadable from the United Board website. The following are the requirements:

1. Application Form*
(https://docs.google.com/forms/d/e/1FAIpQLSdMW3MaYiuVtpZ81pww3MKlq6JV8DpMF7XMAgjtT5afJgSKCg/viewform?usp=sf_link)
2. Curriculum Vitae (CV)
3. Transcripts of Prior Post-Secondary Academic Study (Candidates applying for Partial Scholarship Support should submit their current/latest transcripts)
4. Personal Statement
5. Two Endorsement Letters^
6. Scholarship Budget Form (The United Board may request an endorsement on the budget from the host institution)
7. Agreement/Contract on the candidate’s return service at the sending/home institution upon completion of the degree
8. Offer letter by the time of application, and not later than April 30, 2021
9. Commitment to fully participate in the Whole Person Education Academy in Asia or Whole Person Education training in the home country or region (please refer to the section on Whole Person Education Academy on page 2)

**The United Board does not charge an application or service fee. The prospective host universities, however, may charge an application fee. Applicants should be responsible for these fees related to their own application to the prospective host universities.*

^Applicants should submit two endorsement letters - a letter of approval from the Head of Institution indicating that, if the scholarship is approved by the United Board and admission is secured from the host university, a leave of absence will be granted for the period of study and a position will be held for the scholar upon their return (with a clear plan of return service); and an endorsement letter from a senior faculty member who knows the applicant’s work.

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Contact Information

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The Chinese University of Hong Kong, Shatin, Hong Kong
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About the United Board

The United Board is committed to education that develops the whole person – intellectually, spiritually, and ethically.

We draw strength from our Christian identity and values and our collaboration with Asian colleges and universities. Together we prepare individuals for lives of professional and personal fulfillment and meaningful service in community with others.

The United Board is a nongovernmental organization. We are registered as a tax-exempt, nonprofit organization in the United States and as a public charity in Hong Kong.

Faculty Scholarship Program Partial List of Eligible Institutions

If your institution is not on the list but are interested in this program, you may contact our staff at UBScholars@unitedboard.org to inquire about institutional eligibility.

Please note that eligible institutions should have sent participants to at least one of the United Board administered programs (not including webinars) in the past five years. Examples include: United Board Fellows Program, Advanced Leadership Seminar, Whole Person Education Academy, and Project Grants Programs.

Bangladesh

Asian University for Women

Cambodia

Pannasastra University of Cambodia

Royal University of Phnom Penh

China

Central China Normal University

Fudan University

Fujian Hwa Nan Women's College

Fujian Normal University

Ginling College, Nanjing Normal University

Guizhou Normal University

Hunan University

Jinan University, Guangzhou

Nanjing University

Ocean University of China

Renmin University of China

Shaanxi Normal University

Shandong University

Shanghai University

Sichuan University

Soochow University, Suzhou

Yunnan University

Zhejiang University

Hong Kong

The Chinese University of Hong Kong

Chung Chi College, The Chinese University of Hong Kong

The Education University of Hong Kong

Hong Kong Baptist University

The Hong Kong Polytechnic University

The Hong Kong University of Science and Technology

Lingnan University

The University of Hong Kong

India

The American College
Bishop Heber College
Christ (Deemed to be University)
Karunya Institute of Technology and Sciences
Lady Doak College
Madras Christian College
Salesian College
Scottish Church College
St. Aloysius College
St. Ann's College of Education
St. Christopher's College of Education
Stella Maris College
Union Christian College, Kerala
Union Christian College, Shillong
Women's Christian College, Chennai

Indonesia

Artha Wacana Christian University
Atma Jaya University, Yogyakarta
Duta Wacana Christian University
Maranatha Christian University
Petra Christian University
Sam Ratulangi University
Sanata Dharma University
Satya Wacana Christian University
Soegijapranata Catholic University

Japan

International Christian University
Sophia University

Myanmar

Bago University
Dagon University
Mandalay University
Myanmar Institute of Theology
University of East Yangon
Yangon University of Education

Philippines

Ateneo de Davao University
Ateneo de Manila University
Central Philippine University
De La Salle University
Miriam College
Pilgrim Christian College
Silliman University

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Southern Christian College
Trinity University of Asia
Union Christian College, La Union
University of St. La Salle
University of Saint Louis
Xavier University

South Korea

Ewha Womans University
Seoul Women's University
Yonsei University
Yonsei University Health System

Taiwan

Chang Jung Christian University
Chung Yuan Christian University
Fu Jen Catholic University
Soochow University, Taipei
Tunghai University

Thailand

Assumption University
Payap University

Vietnam

An Giang University
Hue University
Vietnam National University