

## 2022 Whole Person Education Digital Content Development Grant Opportunity

### INSTRUCTIONS

The United Board invites concept papers for the development of digital content that will advance the capacity of colleges and universities to deliver whole person education (WPE) related material in innovative and effective ways.

From the United Board's perspective, whole person education is a philosophy and practice of education that seeks to develop the whole person – intellectually, spiritually, and ethically. Whole person education connects academics to values. In the classroom, on the campus, and in the community, it challenges students to develop the knowledge and skills they need for professional success and the character, ethics, and values they need for personal fulfillment and service to others. It prepares young adults for their roles as ethical professionals and engaged citizens and for the personal relationships they will develop over the course of a lifetime. It can be part of the ethos of a college or university, or individual faculty members may apply it in their own classrooms even when institution-wide support for the practice is absent.

This grant opportunity will fund the development of unique WPE-related digital content which promotes learning both inside and outside of the classroom, especially that designed to develop empathy, social concern, civic responsibility, broad-based inquiry, critical thinking, analytical skills, and ethics. Successful concept papers will involve or be led by scholars and trainers who have been oriented to integrated scholarship and WPE, and projects will be designed to create and integrate WPE-related digital resources into curriculum.

Awarded grantees will be prepared to share their projects with educators and other institutions via an open collection of digital content related to whole person education (WPE), a key part of the United Board's goal to increase the availability and robust integration of whole person education content for the digital teaching and learning space.

#### 1. Themes

We invite concept papers which detail *new* projects designed to enhance teaching and learning, particularly within the digital space. **Digital materials which are already in use, or in the process of being developed, will not be considered for funding.**

Examples<sup>1</sup> of digital resources may include, but are not limited to:

- [asynchronous courses](#)
- [educational animations](#)
- [explanatory videos & short documentaries](#)
- [gamification](#)
- [augmented/virtual reality applications](#)

Projects should be designed to strengthen institutional capacity by:

- a. enhancing the quality of teaching through in-service training of faculty in new methods and skills, continuing education of academic staff, support for teaching-learning centers, or other means;
- b. enriching undergraduate education through the development of new or improved curricula, design of new academic programs or student services on campus, or other means;
- c. building deeper connections between students and the community through collaboration that engages colleges and universities with community-based organizations or other means; or
- d. improving administrative systems essential to whole person education at the undergraduate level.

## **2. Collaborative Projects (optional)**

- a. Projects that promote collaboration among colleges and universities to address common educational need or challenge are welcome.
- b. Collaboration may be within a country or region, or across geographical borders.

## **3. Eligibility**

- a. A list of eligible institutions is included in this document.
- b. The project must be consistent with the United Board's mission to advance whole person education.<sup>2</sup>

## **4. Funding**

- a. Proposals must request funding between \$10,000 (minimum) and \$25,000 (maximum) to be considered.

## **5. Concept Paper**

Concept papers should be no longer than three pages in length. Concept papers must be submitted online and with the entire grant application via the link [here](#). Concept papers submitted via email or other means will not be considered. Concept papers which are longer than three pages in length will not be considered.

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<sup>1</sup> The links provided here are examples, provided for illustrative purposes only.

<sup>2</sup> Prospective grant applicants are encouraged to review the United Board's perspective on the principles and practice of WPE [here](#).

Concept papers should include, in order, the information detailed below -- concept papers which exclude any part of the information below will not be considered:

- a. The project's rationale and objectives;
- b. The project's contribution to the institutional mission for whole person education;
- c. A clear and concise description of the background of the personnel leading the project and the relevance of their background for the project;
- d. A brief, clear, and reasonable budget with cost-sharing indicated when relevant (*a detailed budget will be submitted where indicated via the online application*);
- e. The number and extent of intended beneficiaries;
- f. If relevant, a clear plan for sustainability, which indicates the following, as appropriate:
  - *support from the institution;*
  - *prospect of project's incorporation into the institution's regular operation; or*
  - *prospect of continuous funding from other sources.*

The application package, which can be downloaded from United Board website [here](#), contains all relevant application information and instructions. Applicants are encouraged to carefully review application instructions. After review of the application package, interested applicants should apply via the online application form located [here](#).

Applicants should record and submit a video introducing their project and summarizing their aims and objectives for the grant. Videos should be submitted via link (i.e. YouTube, Vimeo, Dropbox, etc.) where indicated in the grant application.

## 6. Timeline

The call for concept papers will open on **July 15, 2022**. All application materials will be accessible on this date.

### **August 2022**

Two separate virtual information sessions for potential grant applicants will be held. Interested applicants are encouraged to attend these meetings (meeting information to be shared in late July 2022).

### **August 15, 2022**

Deadline for concept papers submission

### **December 15, 2022**

Announcement of selected projects

### **October 15, 2023**

Deadline for content submission (for selected concept papers)

## 7. Restrictions

Please take note of the following points:

### General budgetary considerations:

- a. Subsidy for the project's administrative cost (e.g., partial internal staff support) is limited to no more than 15 percentage of the approved amount.
- b. Up to 10 percent of the approved amount can be added as "Indirect Cost" for administrative support where needed.
- c. Prior approval should be sought for any subsequent changes in the budget items once the project was accepted. Any unspent balance should be returned to the United Board upon completion of the project.

## 8. Reporting Requirement

### Evaluation Report

- a. The project should be completed by **October 15, 2023** and a completion report should be submitted by **November 15, 2023**.
- b. Indicate the extent to which the goals set out in the original proposal have been accomplished at the conclusion of the project.
- c. Include the Evaluation Report as an attachment to the completion report.
- d. Ensure the Evaluation Report is signed by the evaluator or by the relevant supervisory unit or committee whose names have been included in the original proposal (this is a requirement).
- e. Evaluation reports should be emailed to Ms. Taeko Suga no later than **November 15, 2023**.

## 9. Publication and Dissemination of Results

The United Board should be acknowledged in all public materials, signage, and academic publications associated with the grant. For specific guidelines, please visit the [Name and Logo Usage](#) section of our website.

We encourage grantees to:

- a. publicize funded projects to a wide audience in the grantee university and beyond;
- b. plan in advance to gather data from the project and share, through either print or digital channels, its outcomes and the experience gained; and
- c. develop project websites hosted by the grantee institution.

## 10. Content Sharing

Completed projects will be shared, in whole or in part, within the United Board's open collection of digital content related to whole person education (WPE), to be launched at the end of 2022.

## 11. Collection of photos

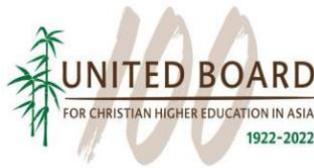
The United Board requests photos of grant-supported projects for publication on its

website, in its annual report, and / or in its newsletter. Grant recipients are encouraged to take photos during their programs, and submit them together with the report. (Please ensure appropriate permission from photo subjects has been secured; for a copy of the United Board's photo permission document, please contact [grants@unitedboard.org](mailto:grants@unitedboard.org).) Photo guidelines are as follows:

- a. photos of high resolution (300 dpi);
- b. photos that convey action and / or feelings (with faces close and clear enough);  
and
- c. a caption for each photo.

## **12. Contacts**

For all enquiries, please contact **Ms. Taeko Suga**, Program Associate (Digital Content and Programming) at [tsuga@unitedboard.org](mailto:tsuga@unitedboard.org).



## Eligible Institutions

The following institutions are eligible to apply for this grant opportunity: (1) institutions that have actively participated in at least two of the United Board's administered programs the past three years; **and** (2) institutions that have a track record of sound use and management of United Board programs and project grants in the recent past.

### **Bangladesh**

Asian University for Women

### **China**

Central China Normal University  
Fudan University  
Fujian Hwa Nan Women's College  
Fujian Normal University  
Ginling College, Nanjing Normal University  
Nanjing University  
Ocean University of China  
Shaanxi Normal University  
Shandong University  
Shanghai University  
Sichuan University  
Soochow University

### **Japan**

International Christian University  
Sophia University

### **South Korea**

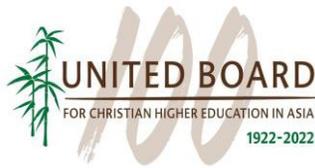
Ewha Womans University  
Hanshin University  
Seoul Women's University  
Yonsei University  
Yonsei University Health System

### **Taiwan**

Chang Jung Christian University  
Chung Yuan Christian University  
Fu Jen Catholic University  
Soochow University  
Tunghai University

### **Hong Kong**

Chung Chi College, The Chinese University of Hong Kong  
Hong Kong Baptist University  
Lingnan University  
The Chinese University of Hong Kong  
The Education University of Hong Kong  
The Hong Kong Polytechnic University  
The University of Hong Kong



### **India**

The American College  
Bishop Heber College  
C.S.I Ewart Women Christian  
College  
Christ (Deemed to be University)  
Fatima College  
Holy Cross College, Trichy  
Lady Doak College  
Madras Christian College  
Marie Stella College, Vijayawada  
Nesamony Memorial Christian  
College, Marthandam  
Salesian College  
Scottish Church College  
St. Aloysius College  
St. Ann's College of Education  
St. Christopher's College of  
Education  
Stella Maris College  
Union Christian College, Kerala  
Union Christian College, Shillong  
Women's Christian College,  
Chennai

### **Cambodia**

Pannasastra University of  
Cambodia  
Royal University of Phnom Penh

### **Indonesia**

Artha Wacana Christian  
University  
Atma Jaya University, Yogyakarta  
Duta Wacana Christian University  
Maranatha Christian University  
Petra Christian University  
Sanata Dharma University

Satya Wacana Christian University  
Soegijapranata Catholic University

### **Myanmar**

Bago University  
Dagon University  
University of East Yangon  
Mandalay University  
Myanmar Institute of Theology  
Yangon University of Education

### **Philippines**

Ateneo de Davao University  
Ateneo de Manila University  
Central Philippine University  
De La Salle University Miriam  
College  
Miriam College  
Pilgrim Christian College  
Silliman University  
Southern Christian College  
Trinity University of Asia  
Union Christian College, La Union  
University of St. La Salle  
University of Saint Louis  
Xavier University

### **Thailand**

Assumption University  
Payap University

### **Vietnam**

An Giang University  
Hue University  
Vietnam National University

### **Timor Leste**

Instituto Católico para a Formação de  
Professores