



United Board Fellows Program 2024-2025 Program Guidelines

Introduction

The United Board Fellows Program aims to develop higher education leaders in Asia who are committed to advancing whole person education and building strong and resilient academic institutions. It provides opportunities for mid-career faculty and administrators to learn and explore leadership concepts and practices in different cultural contexts as they grow in their self-leadership. Participants also learn about higher education challenges and building strategies to overcome them together with best practices in higher education. After acquiring vital new skills, ideas, and perspectives during the program, Fellows return home ready to undertake new initiatives and are often promoted to positions with greater responsibility. Since 2002, more than 320 Fellows from 80 universities and colleges in 12 countries and regions of Asia have been selected for this program.

This one-year experience features an intensive week-long summer institute at a leading higher education institution in Asia; a one-to-four-month placement or a short-term study trip in another Asian country/region; and a summative week-long seminar in a major city in Asia. These three components are connected via online workshops and seminars.

The United Board will cover program-related costs, except for the visa, health insurance, ground transportation, and incidentals.

Program Duration

The 2024-2025 program will be held from August 2024 to August 2025. (Note that Fellows will be back at their home institutions between each component.)

Summer Institute

The 2024-2025 cohort will begin their Fellows Program with an intensive week-long summer institute on higher education leadership, to be hosted by Singapore Management University (SMU) in August 2024. The summer institute will offer leaders

of colleges and universities opportunities to explore holistic education models and higher education leadership in the Asian context, in the areas of teaching, learning, and research. We will also explore how leaders can embody the practices of holistic leadership, intellectually, spiritually and ethically. Targeted site visits to selected universities are incorporated into the schedule, allowing participants to observe and engage with leaders at the forefront of higher education innovation. Each participant will work on a case study as a knowledge product of their leadership reflection.

Asia Placement or Study Trip

During the one-year period, Fellows can choose the Asia placement or, where extended leave from the home institution is not possible, they may select a short-term study trip within Asia. This important component allows Fellows an immersion experience within which to observe, reflect, and grow.

Asia Placement: Fellows can choose to spend between one to four months at a host college or university in Asia to observe leadership concepts and practices. The United Board will arrange the placement with careful consideration and consultation with the Fellows and the host institutions. While in residence, each Fellow will meet regularly with a host institution mentor who will provide leadership guidance, arrange and suggest activities, and provide feedback on the Fellow's progress.

Study Trip: Where extended leave is not possible, Fellows could design and arrange by themselves a two-week study trip with the United Board's pre-approval. Fellows could travel to another country within Asia for a minimum of ten working days (two weeks), visiting higher education institutions for in-depth benchmarking.

Leadership Seminar

Fellows will convene for a summative seminar in a major city in Asia, where all cohort participants will reflect on their journey, and share ideas on implementing learned concepts at their home institutions.

Eligibility

Successful applicants will demonstrate the following traits or accomplishments:

- a full-time position at a college or university in the United Board network (*Please see the list on page 5-7*);
- demonstrated leadership within their home institutions, with the potential to assume larger roles and responsibilities. Preference will be given to those with substantial administrative experience;

- the commitment to return to their home institutions after the completion of the program;
- recognized as being thoughtful, respected, engaged, and dedicated to making changes within their home institution or larger communities;
- fluent in written and spoken English;
- ideally, have at least 10 to 15 years of service before retirement at their home institutions;
- a doctoral-level or terminal degree preferred.

**Please note: Former Fellows are not eligible to reapply for the Program; however, we welcome your recommendations for candidates.*

Application Requirements & Timeline

1. Nomination form from the head of institution or senior administrator
2. Application form
3. Curriculum vitae (CV)

**We strongly encourage both nomination and application to be submitted via our new online portal (<https://unitedboard.smapply.io/>).*

Estimated Dates	
December 31, 2023	Deadline for submitting nomination forms
Jan 31, 2024	Deadline for submitting applications
February 1, 2024 onwards	United Board’s review, interview, and selection processes
By mid-April, 2024	Announcement of application results

The deadline for submitting the nomination forms from senior administrators or heads of institutions is **December 31, 2023**. Upon receiving all nominations, the United Board program team will evaluate institutional eligibility and invite qualified candidates for further application. All applications must be submitted by **January 31, 2024**. The application process is highly selective, and we encourage nominations to be submitted as early as possible to allow sufficient time for candidates to prepare their applications.

The United Board will arrange interviews via phone, video conference, or in person (where applicable) with shortlisted candidates from late February; announcement of application results will be made by **mid-April 2024**.

Applicants are strongly recommended to fill in the online application form and upload all supporting documents through our online portal (<https://unitedboard.smapply.io/>). If you encounter difficulty with online application, please contact our staff.

Contact Information

Leadership Development Team
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Email: ubfellows@unitedboard.org
Website: www.unitedboard.org

About the United Board

The United Board is committed to education that develops the whole person – intellectually, spiritually, and ethically.

We draw strength from our Christian identity and values and our collaboration with Asian colleges and universities. Together we prepare individuals for lives of professional and personal fulfillment and meaningful service in community with others.

The United Board is a nongovernmental organization. We are registered as a tax-exempt, nonprofit organization in the United States and as a public charity in Hong Kong.

2024-2025 List of Eligible Institutions

If you are interested in this program but your institution is not on the list, please contact our staff at ubfellows@unitedboard.org regarding institutional eligibility.

Please note that eligible institutions should have sent participants to at least one of the United Board administered programs (not including webinars) in the past five years. Examples include United Board Fellows Program, United Board Faculty Scholarship Program, Whole Person Education Academy, and Project Grants Programs.

Bangladesh

Asian University for Women

Cambodia

Pannasastra University of Cambodia

Royal University of Phnom Penh

China

Central China Normal University

Fudan University

Fujian Hwa Nan Women's College

Hunan University

Fujian Normal University

Ginling College, Nanjing Normal University

Nanjing University

Shandong University

Shanghai University

Sichuan University

Soochow University, Suzhou

Hong Kong

Chung Chi College, The Chinese University of Hong Kong

The Chinese University of Hong Kong

Hong Kong Baptist University

Lingnan University

The Education University of Hong Kong

The Hong Kong Polytechnic University

The University of Hong Kong

India

Bishop Heber College

Christ (Deemed to be University)

C.S.I. Ewart Women's Christian College

Fatima College

Holy Cross College, Trichy

Lady Doak College

Madras Christian College
Maris Stella College
Nesamony Memorial Christian College
Salesian College
Scottish Church College
St. Aloysius College
St. Ann's College of Education
St. Christopher's College of Education
Stella Maris College
The American College
Union Christian College, Kerala
Union Christian College, Shillong
Women's Christian College, Chennai

Indonesia

Artha Wacana Christian University
Atma Jaya University, Yogyakarta
Duta Wacana Christian University
Maranatha Christian University
Petra Christian University
Sanata Dharma University
Satya Wacana Christian University
Soegijapranata Catholic University

Japan

International Christian University
Sophia University
Tokyo Women's Christian University

Myanmar

Bago University
Dagon University
East Yangon University
Mandalay University
Myanmar Institute of Theology
Yangon University of Education

Philippines

Ateneo de Davao University
Ateneo de Manila University
Central Philippine University
De La Salle University
Holy Name University
Miriam College
Pilgrim Christian College
Silliman University
Southern Christian College

St. Scholastica's College
Trinity University of Asia
Union Christian College, La Union
University of Saint Louis
University of St. La Salle
University of the Immaculate Conception
Xavier University - Ateneo de Cagayan

South Korea

Ewha Womans University
Hanshin University
Seoul Women's University
Yonsei University
Yonsei University Health System

Taiwan

Chang Jung Christian University
Chung Yuan Christian University
Fu Jen Catholic University
Soochow University, Taipei
Tunghai University

Thailand

Assumption University
Payap University

Timor Leste

Instituto Católico para a Formação de Professores

Vietnam

An Giang University
Hue University
Vietnam National University