**Online Course on**

**“Service-Learning for Faculty in Asia”**

**April to July 2025**

**Offered by: Ngee Ann Polytechnic, Singapore**

**Institutional Endorsement Form**

*(The head/senior management of the institution should fill in this endorsement form.)*

Dear Dr. Maher Spurgeon,

Consultant, Director – South Asia Programs

United Board for Christian Higher Education in Asia

**[Name of Institution]** would like to endorse the application of **[Name of Applicant]** for the online course “Service-Learning for Faculty in Asia” and ensure that they will contribute to the institutionalization of service-learning in the institution.

We also agree to repay the course fee to the United Board if the applicant fails to complete the course.

Yours sincerely,

Signature:

Name:

Position in the Institution:

Date: